Duval County Appraisal District

**BOARD OF DIRECTORS MEETING MINUTES**

The Duval County Appraisal District Board of Directors met in regular session on Wednesday June 14, 2023, with Mr. Ricardo Carrillo, Chairman presiding.

AGENDA:

23-063: No motion was made to Install Oath of Office/ New Duval CAD BOD Member

23-064: Ricardo Carrillo, Chairman called the meeting to order at 1:02 P.M.

23-065: Mr. Ricardo Carrillo established quorum with Mrs. Cristina Lichtenberger, Mr. Roberto Elizondo and Ms. Viviana Saenz present. Also present was Mr. Raul Garcia, Chief Appraiser, and Ms. Lisandra Ibarra, Administrative Assistant. Absent was Mrs. Oralia Perez

23-066: Pledge of Allegiance was recited.

23-067: A motion was made by Mr. Ricardo Carrillo to appoint Cristina Lichtenberger as Co-Chairman for the Board of Directors. Motion seconded by Mr. Roberto Elizondo. Motion carried unanimously.

23-068: Public Access: No one signed up to make public comment.

23-069: A motion to approve the minutes of previous Board Meeting Minutes (04/19/2023) was made by Ms. Viviana Saenz and seconded by Mrs. Cristina Lichtenberger. Motion carried unanimously.

23-070: A motion was made by Ms. Viviana Saenz and seconded by Mrs. Cristina Lichtenberger to approve Bills and Payroll for the period April 15th, 2023 – June 9th, 2023. Motion carried unanimously.

23-071: A motion was made by Mr. Roberto Elizondo and seconded by Ms. Viviana Saenz to make no changes to TCDRS for 2024. Motion carried unanimously.

23-072: A motion was made by Ms. Cristina Lichtenberger to approve option 1 for health insurance benefit plan with TML. Motion seconded by Roberto Elizondo. Motion carried unanimously.

23-073: A motion was made by Mr. Roberto Elizondo and seconded by Mrs. Cristina Lichtenberger to approve the 2024 preliminary Duval CAD Budget. Motion carried unanimously.

23-074: Chief Appraiser’s Report

1. Appraisal Status
* Preliminary values were sent to entities.
1. Staff
* Staff has been busy with protests and assisting taxpayers.

23-075: A motion to adjourn the meeting was made by Mrs. Christina Lichtenberger and seconded by Mr. Roberto Elizondo. Motion carried unanimously.

Signed this \_\_\_\_\_\_\_\_\_day of\_\_\_\_\_\_\_\_\_, 2023 Chairman

Secretary