Duval County Appraisal District

**BOARD OF DIRECTORS MEETING MINUTES**

The Duval County Appraisal District Board of Directors met in regular session on Thursday, February 9th, 2023, with Mr. Ricardo Carrillo, Chairman presiding.

AGENDA:

23-025: Ricardo Carrillo, Chairman called the meeting to order at 1:02 P.M.

23-026: Mr. Ricardo Carrillo established quorum with Mrs. Cristina Lichtenberger, Mrs. Oralia Perez, Ms. Viviana Saenz, and Mr. Roberto Elizondo present. Also present was Mr. Raul Garcia, Chief Appraiser and Ms. Lisandra Ibarra, Administrative Assistant. Absent was Mr. Anthony Vela

23-027: Pledge of Allegiance was recited.

23-028: Public Access: No one signed up to make public comment.

23-029: A motion to approve the minutes of previous Board Meeting Minutes (01/26/2023) was made by Mrs. Cristina Lichtenberger and seconded by Ms. Viviana Saenz. Motion carried unanimously.

23-030: A motion was made by Mrs. Cristina Lichtenberger and seconded by Ms. Viviana Saenz to approve Bills and Payroll for the period January 14, 2023 – February 03, 2023. Motion carried unanimously.

23-031: A motion was made by Mr. Roberto Elizondo and seconded by Mrs. Cristina Lichtenberger to approve changes to the First State Bank signature card, to remove Mrs. Mary Wilson, and add Ms. Viviana Saenz. Motion carried unanimously.

23-032: A motion was made by Mr. Roberto Elizondo and seconded by Mrs. Oralia Perez to approve changes authorizing access to the Safety Deposit Box at the First State Bank of San Diego, to remove Mrs. Oralia Perez and add Mr. Ricardo Carrillo. Motion carried unanimously.

23-033: A motion was made by Mr. Roberto Elizondo and seconded by Mrs. Oralia Perez to table item 23-033. Motion carried unanimously.

23-034 A motion was made by Mrs. Oralia Perez and seconded by Ms. Viviana Saenz to keep the Ag Advisory Board Members as presented. Motion carried unanimously.

23-035: Chief Appraiser’s Report

1. Appraisal Status

* Appraisers continue the reappraisal of county.
* The property value study results are in, and the CAD’s results have improved.

1. Staff

* 1 appraiser is attending class this week in Corpus Christi.
* The CAD is hiring for a clerk position

23-036: A motion to adjourn the meeting was made by Mr. Roberto Elizondo and seconded by Ms. Viviana Saenz. Motion carried unanimously. Meeting adjourned at 1:23 P.M.

Signed this \_\_\_\_\_\_\_\_\_day of\_\_\_\_\_\_\_\_\_, 2023 Ricardo Carrillo, Chairman

Oralia Perez, Secretary

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