Duval County Appraisal District

**BOARD OF DIRECTORS MEETING MINUTES**

The Duval County Appraisal District Board of Directors met in regular session on Thursday, October 20, 2022, with Mrs. Oralia Perez, Chairman presiding.

AGENDA:

22-118: Mrs. Oralia Perez, Chairman called the meeting to order at 1:04 P.M.

22:119: Mrs. Oralia Perez, established quorum with Mrs. Mary Wilson, Mr. Roberto Elizondo, Mr. Ricardo Carrillo and Mrs. Cristina Lichtenberger present. Also present were Raul Garcia, Chief Appraiser and Lisandra Maldonado, Administrative Assistant. Mr. Anthony Vela was absent.

22-120: Pledge of Allegiance was recited.

22-121: Public Access: No one signed up to make public comment

22-122: A motion to approve minutes of previous Board Meeting (09/08/2022) and Budget hearing meeting (08/18/2022) was made by Mr. Roberto Elizondo and seconded by Mr. Ricardo Carrillo. Motion carried unanimously.

22-123: A motion was made by Mr. Ricardo Carrillo, and seconded by Mrs. Mary Wilson, to approve the 2021 audit performed by Ernest Garza & Company.

22-124: A motion was made by Mrs. Cristina Lichtenberger and seconded by Mr. Roberto Elizondo to approve Bills and Payroll for the period September 03, 2022 – October 14, 2022. Motion carried unanimously.

22-125: A motion was made by Mrs. Mary Wilson, and seconded by Mrs. Cristina Lichtenberger, to approve the proposed 2023 Holiday Calendar, with September 1st and December 30th removed. Motion Passed. Mr. Ricardo Carrillo voted against.

22-126: A motion was made by Mrs. Mary Wilson and seconded by Mr. Ricardo Carrillo to table item 22-126. Motion carried unanimously.

22-127: A motion was made by Mr. Ricardo Carrillo and seconded by Mrs. Cristina Lichtenberger to approve Luchazie Construction’s bid for kitchen/boardroom project. Motion Passed. Mrs. Oralia Perez voted against.

22-128: Chief Appraiser’s Report

1. Appraisal Status

* The Duval CAD won the J.W Powers lawsuit.
* The kitchen/ boardroom remodel will start ASAP.

1. Staff and/or office procedures

* We have received 4 applications for the open appraiser position.

22-129: A motion to adjourn the meeting was made by Mrs. Oralia Perez and seconded by Mrs. Cristina Lichtenberger. Motion carried unanimously. Meeting adjourned at 2:13 P.M.

Signed this \_\_\_\_\_\_\_\_\_day of\_\_\_\_\_\_\_\_\_, 2022 Oralia Perez, Chairman

Mary Wilson, Secretary

**P.O. BOX 809 \* SAN DIEGO, TEXAS 78384 \* (361) 279-3305 \* FAX (361) 279-2**