

# Duval County Appraisal District

## NOTICE OF REGULAR MEETING

The Duval County Appraisal District Board of Directors will meet in regular session on Thursday, December 9th, 2021. The meeting will begin at 1:00 P.M. and will be held in the Board Room of the Duval County Appraisal District at 100 W. Gravis St, San Diego, Texas.

### AGENDA:

FILED FOR RECORD  
AT 12:56 CLOCK A M

DEC 06 2021

ELODIA M. GARZA  
CLERK COUNTY COURT, DUVAL COUNTY, TEXAS  
BY *Jenny Thomas* DEPUTY

- 21-125: Call the meeting to order
- 21-126: Establish a quorum
- 21-127: Pledge of Allegiance
- 21-128: Public Access
- 21-129: Discuss, consider and/or approve the minutes of the previous Board of Directors Meeting (11/18/2021).
- 21-130: Discuss, consider and/or approve Bills and Payroll for period November 13th, 2021 – December 3rd, 2021.
- 21-131: Discuss, consider and/or approve the 2022 Holiday Calendar.
- 21-132: Discuss, consider and/or approve the 2022-2023 bank depository bid contract.
- 21-133: Discuss, consider and/or approve the Duval CAD Employee Handbook.
- 21-134: Discuss, consider and/or approve bank check expiration date.
- 21-135: The Board will convene in executive session in accordance with the Open Meetings Act, Texas Government Code Chapter 551.
  - a) Personnel Matter
    - 1) Annual performance review of Chief Appraiser, Raul Garcia
- 21-136: Discuss, consider and/or approve any action on Executive Session Item
- 21-137: Chief Appraiser's Report
  - A. Appraisal Status
  - B. Staff
- 21-138: Adjourn

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Raul Garcia at 361-279-3305 at least 48 hours in advance so that appropriate arrangements can be made.

Se usted se dirige a la junta y cree que su ingles es limitado, habrá un intérprete de ingles a español en la reunión de la junta para ayudarle.

Items do not have to be taken in the same order as shown on the agenda.

# Duval County Appraisal District

---

## BOARD OF DIRECTORS MEETING MINUTES

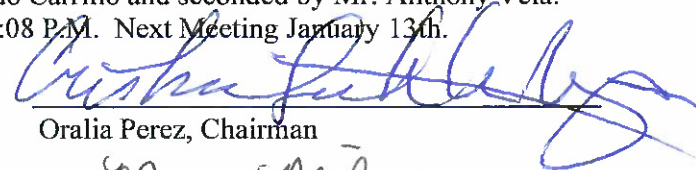
The Duval County Appraisal District Board of Directors met in regular session on Thursday, December 9th, 2021, with Oralia Perez, Chairman presiding.

### AGENDA:

- 21-125: Oralia Perez, Chairman called the meeting to order at 1:03 P.M.
- 21-126: Mrs. Oralia Perez established quorum with Mr. Anthony Vela, Mrs. Mary Wilson, and Mr. Ricardo Carrillo present. Also present were Mr. Raul Garcia, Chief Appraiser and Mrs. Lisandra Maldonado, Administrative Assistant. Absent was Mrs. Cristina Lichtenberger and Mr. Roberto Elizondo.
- 21-127: Pledge of Allegiance was recited.
- 21-128: Public Access: No one signed up to make public comment
- 21-129: A motion to approve minutes of previous Board Meeting Minutes (11/18/2021) was made by Mrs. Mary Wilson, and seconded by Mr. Anthony Vela. Motion carried unanimously.
- 21-130: A motion was made by Mrs. Mary Wilson and seconded by Mr. Ricardo Carrillo to approve Bills and Payroll for the period November 13<sup>th</sup>, 2021- December 3<sup>rd</sup>, 2021. Motion carried unanimously
- 21-131: A motion was made by Mr. Ricardo Carrillo and seconded by Mr. Anthony Vela to approve the 2022 Holiday Calendar. Motion carried unanimously
- 21-132: A motion was made by Mr. Ricardo Carrillo to table item 21-132 until next Duval County Appraisal District Board Meeting on 01-13-2021. Motion seconded by Mrs. Mary Wilson. Motion carried unanimously
- 21-133: A motion was made by Mr. Ricardo Carrillo to approve the Duval CAD Employee handbook as presented with the change of an employee with 6 years and over of service receives 5 hours vacation per pay day, instead of 5 years and over of service. Motion seconded by Mr. Anthony Vela. Motion carried unanimously
- 21-134: A motion was made by Mrs. Mary Wilson to not approve the adding of an expiration date on checks. Motion seconded by Mr. Anthony Vela. Motion carried unanimously
- 21-135: Board went into executive session at 1:49 p.m. Board returned to open session at 2:00 p.m.
- 21-136: No action was taken on item 21-136
- 21-137: Chief Appraiser's Report
- A. Appraisal Status
- Raul Garcia, Chief Appraiser continues to work with P&A and attorneys on pending cases. J.W Powers Case is still with the 4<sup>th</sup> court of Appeals in San Antonio. There has not been an update.
  - South Texas Electric Coop case is still ongoing. There has not been an update.
  - According to a newly passed law, the Board of Directors will no longer be appointing ARB members. The ARB position will be posted publicly, and the Appraisal District will be accepting applications. All applications will be sent to the District Judge, who will then appoint members. This process is still ongoing.
  - The city of Benavides held a city council meeting regarding the issue of incorrect tax bills sent to Benavides residences. No motion was made. Meeting was informative.
- B. Staff and/or office procedures
- Mrs. Oralia Perez, Mrs. Christina Lichtenberger, and Mr. Anthony Vela have been voted back on to the Duval CAD BOD for another term by their respective entities.

21-138: A motion to adjourn the meeting was made by Mr. Ricardo Carrillo and seconded by Mr. Anthony Vela.  
Motion carried unanimously. Meeting adjourned at 2:08 P.M. Next Meeting January 13th.

Signed this 13 day of jan, 2021



Oralia Perez, Chairman



Mary Wilson, Secretary

P.O. BOX 809 \* SAN DIEGO, TEXAS 78384 \* (361) 279-3305 \* FAX (361) 279-2