

# Duval County Appraisal District

## NOTICE OF REGULAR MEETING

The Duval County Appraisal District Board of Directors will meet in regular session on Monday, November 20th, 2017. The meeting will begin at 1:00 P.M. and will be held in the Board Room of the Duval County Appraisal District at 100 W. Gravis St, San Diego, Texas.

### AGENDA:

- 17-104: Call the meeting to order.
- 17-105: Establish a quorum.
- 17-106: Public Access
- 17-107: Discuss, consider and/or approve minutes of previous Board meeting (9-1-17 & 9-8-17) and Budget Hearing (9-1-17).
- 17-108: Discuss, consider and/or approve August, September, & October 2017 Bills and Payroll.
- 17-109: Discuss, consider and/or approve 2018 Asst. Chief Appraiser Salary.
- 17-110: Discuss, consider and/or approve outsourcing bookkeeping services.
- 17-111: Discuss, consider and/or approve building maintenance.
- 17-112: Interview prospective Chief Appraisers.
- 17-113: Discuss, consider, and/or approve hiring prospective Chief Appraiser.
- 17-114: Chief Appraiser's Report
  - A. Appraisal Status
  - B. Staff
- 17-115: Adjourn

FILED FOR RECORD  
AT 2:28 O'CLOCK P.M

NOV 14 2017

ELODIA M. GARZA  
CLERK COUNTY COURT, DUVAL COUNTY, TEXAS  
BY *Emilia Ramirez*

Items do not have to be taken in the same order as shown on the agenda.

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

*Everett Quintana*  
Everett Quintana  
Duval CAD Interim Chief Appraiser *Sherrice Elizondo*

# Duval County Appraisal District

## BOARD OF DIRECTORS MEETING MINUTES

The Duval County Appraisal District Board of Directors met in regular session on Monday, November 20th, 2017, with Mr. Adrian Perez, Chairman presiding.

### AGENDA:

- 17-104: Chairman, Mr. Adrian Perez called the meeting to order at 1:00 pm.
- 17-105: Chairman Adrian Perez established a quorum with, Ms. Maricela Escamilla (arrived 1:08), Mrs. Oralia Perez, Mr. Eduardo Hernandez, and Mr. Roberto Elizondo present. Mr. Ralph Saenz was absent. Others present were Mr. Gary Zeitler, Interim Chief Appraiser and Mrs. Sherrie Elizondo, Asst. Chief Appraiser.
- 17-106: Public Access: None.
- 17-107: A motion to approve minutes of previous Board meeting (9-1-17 & 9-8-17) and Budget Hearing (9-1-17) was made Mrs. Oralia Perez and seconded by Mr. Eduardo Hernandez. The motion was approved by unanimous vote.
- 17-108: A motion to approve August, September, & October 2017 Bills and Payroll was made by Mr. Roberto Elizondo and seconded by Mr. Eduardo Hernandez. The motion was approved by unanimous vote.
- 17-109: A motion to approve 2018 Asst. Chief Appraiser Salary (\$42,240) was made by Ms. Maricela Escamilla and seconded by Mrs. Oralia Perez. The motion was approved by unanimous vote.
- 17-110: No action.
- 17-111: A motion to approve Vasquez Construction proposal to replace flooring and paint walls of main office after completion of west wall repair was made by Ms. Maricela Escamilla and seconded by Mr. Roberto Elizondo.
- 17-112: At 1:18 pm, the board went into closed session under agenda item No. 17-112 pursuant to Government Code section 551.074. At 7:23 p m, the board reconvened in open session.
- 17-113: A motion to narrow prospective Chief Appraisers down to three and conduct further background checks and verify all references was made Ms. Maricela Escamilla and seconded by Mrs. Oralia Perez. The motion was approved by unanimous vote.
- 17-114: Chief Appraiser's Report  
A. Appraisal Status  
B. Staff
- 17-115: A motion to adjourn the meeting at 7:41 pm was made by Ms. Maricela Escamilla and seconded by Mr. Eduardo Hernandez. The motion was approved by unanimous vote.

Items do not have to be taken in the same order as shown on the agenda.

If during the course of the meeting, any discussion of any items on the agenda should be held in executive session, the board will convene in such executive or closed session in accordance with the Open Meetings Act, Texas Government Code Chapter 551.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Mr. Adrian Perez, Chairman

\_\_\_\_\_  
Mrs. Oralia V. Perez, Secretary