

Duval County Appraisal District

NOTICE OF RESCHEDULED REGULAR MEETING

The Duval County Appraisal District Board of Directors will meet in regular session on Thursday, December 17, 2020. The meeting will begin at 1:00 P.M. and will be held in the Board Room of the Duval County Appraisal District at 100 W. Gravis St, San Diego, Texas.

AGENDA:

- 20-120: Call the meeting to order
- 20-121: Establish a quorum
- 20-122: Pledge of Allegiance
- 20-123: Public Access
- 20-124: Discuss, consider and/or approve the minutes of the previous Board of Directors Meeting (11/12/2020)
- 20-125: Discuss, consider and/or approve Bills and Payroll for period November 07, 2020 – December 11, 2020
- 20-126: Discuss, consider and/or approve Duval County Appraisal District Board of Directors' Policy Manual
- 20-127: Discuss, consider and/or approve the amended Adoption of the Written Plan for Periodic Reappraisal
- 20-128: Discuss, consider and/or approve the 2021 Holiday Calendar
- 20-129: The Board will convene in executive session in accordance with the Open Meetings Act, Texas Government Code Chapter 551.
 - a) Personnel Matter
 - 1) Annual performance review of Chief Appraiser, Raul Garcia
- 20-130: Discuss, consider and/or approve any action on Executive Session Item
- 20-131: Chief Appraiser's Report
 - A. Appraisal Status
 - B. Staff
- 20-132: Adjourn

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Raul Garcia at 361-279-3305 at least 48 hours in advance so that appropriate arrangements can be made.

Se usted se dirige a la junta y cree que su ingles es limitado, habrá un intérprete de ingles a español en la reunión de la junta para ayudarle.

Items do not have to be taken in the same order as shown on the agenda.

If during the course of the meeting, any discussion of any items on the agenda should be held in executive session, the board will convene in such executive or closed session in accordance with the Open Meetings Act, Texas Government Code Chapter 551.

Raul Garcia, RPA, CTA, CCA
Duval CAD Chief Appraiser

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Duval County Appraisal District

BOARD OF DIRECTORS MEETING MINUTES

The Duval County Appraisal District Board of Directors met for a rescheduled meeting on Thursday, December 17, 2020, with Mr. Eduardo Hernandez, Chairman presiding.

AGENDA:

- 20-120: Eduardo Hernandez, Chairman called the meeting to order at 1:09 P.M.
- 20-121: Eduardo Hernandez established quorum with Mrs. Belinda Vera and Mrs. Cristina Lichtenberger present. Mr. Roberto Elizondo and Mrs. Oralia Perez were absent. Also present were Raul Garcia, Chief Appraiser and Irma Garcia, Administrative Assistant.
- 20-122: Pledge of Allegiance was recited
- 20-123: Public Access: No one signed up to make public comment. Ms. Mary Wilson entered meeting room as an observer at 1:15 p.m.
- 20-124: A motion to approve the minutes of previous Board Meeting Minutes (11/12/2020) was made by Mrs. Cristina Lichtenberger and seconded by Mrs. Belinda Vera. Motion carried unanimously.
- 20-125: A motion was made by Mrs. Belinda Vera and seconded by Mrs. Cristina Lichtenberger to approve Bills and Payroll for the period November 07, 2020 – December 11, 2020. Motion carried unanimously.
- 20-126: After discussion a motion was made by Mrs. Cristina Lichtenberger and seconded by Mrs. Belinda Vera to approve the Board of Directors' Manual. Motion carried unanimously.
- 20-127: After discussion a motion was made by Mrs. Belinda Vera and seconded by Mrs. Cristina Lichtenberger to approve the amended Adoption of the Written Plan Periodic Reappraisal. Motion carried unanimously.
- 20-128: A motion to approve the 2021 Holiday Calendar was made by Mrs. Cristina Lichtenberger and seconded by Mrs. Belinda Vera. Motion carried unanimously.
- 20-129: Board went into executive session at 1:38 p.m. Board returned to open session at 2:07 p.m.
- 20-130: A motion was made by Mrs. Cristina Lichtenberger and seconded by Mrs. Belinda Vera to table the annual performance review of Chief Appraiser, Raul Garcia. Motion carried unanimously.
- 20-131: Chief Appraiser's Report
- A. Appraisal Status
 - Raul Garcia, Chief Appraiser continues to work with P&A and attorneys on pending cases. J.W. Power deposition was scheduled for December 8th but was postponed on December 7th. CDM lawsuit is ongoing. New lawsuit filed by South Texas Electric Coop.
 - Reappraisal of properties is ongoing.
 - B. Staff and/or office procedures
 - Lynette Garcia passed her RPA exam and received her certification as a Registered Professional Appraiser
 - Interviews for Administrative Assistant and Appraisal Clerk are currently ongoing
 - Bids for remodeling contract, outdoor sign and storage POD or shed are in process
- 20-132: A motion to adjourn the meeting was made by Mrs. Cristina Lichtenberger and seconded by Mrs. Belinda Vera. Motion carried unanimously. Meeting adjourned at 2:28 P.M. Next meeting will be Thursday, January 14, 2021.

Signed this _____ day of _____, 2021

Eduardo Hernandez, Chairman

Cristina Lichtenberger, Secretary