

Duval County Appraisal District

NOTICE OF REGULAR MEETING

The Duval County Appraisal District Board of Directors will meet in regular session on Wednesday, January 16, 2019. The meeting will begin at 4:00 P.M. and will be held in the Board Room of the Duval County Appraisal District at 100 W. Gravis St, San Diego, Texas.

AGENDA:

- 19-001 Install Oath of Office / Install new Duval County Appraisal District Board Members
- 19-002: Call the meeting to order.
- 19-003: Establish a quorum.
- 19-004: Pledge of Allegiance
- 19-005: Public Access
- 19-006: Discuss, consider and/or approve the 2019 Officers for the Board of Directors.
- 19-007: Discuss, consider and/or approve the minutes of the previous Board of Directors Meeting (12/12/2018).
- 19-008: Discuss, consider and/or approve December 2018 Bills and Payroll.
- 9-009: Discuss, consider and/or approve the 2019 Appraisal Review Board Members.
- 19-010: Discuss, consider and/or approve the 2019 Appraisal Review Board Officers.
- 19-011: Discuss, consider and/or approve the 2019 Ag Advisory Board Members.
- 19-012: Discuss, consider and/or approve the Duval CAD 2019 Holiday Calendar.
- 19-013: Chief Appraiser's Report
A. Appraisal Status
B. Staff
- 19-014: Adjourn

FILED FOR RECORD
AT 11:00 CLOCK A.M.
JAN 11 2019
ELODIA N. GARZA
CLERK OF COUNTY CLERK, COUNTY CLERK, TEXAS
BY _____ COUNTY CLERK

Items do not have to be taken in the same order as shown on the agenda.

If during the course of the meeting, any discussion of any items on the agenda should be held in executive session, the board will convene in such executive or closed session in accordance with the Open Meetings Act, Texas Government Code Chapter 551.


Raul Garcia, RPA, CTA
Duval CAD Chief Appraiser

Duval County Appraisal District

BOARD OF DIRECTORS MEETING MINUTES



The Duval County Appraisal District Board of Directors met in regular session on Wednesday, January 16, 2019, with Mr. Raul Garcia, Chief Appraiser presiding.

AGENDA:

- 19-001: Notary Public, Becky Pena administered the Oath of Office to Mr. Eduardo Hernandez, board member for the Duval CAD.
- 19-002: Raul Garcia, Chief Appraiser called the meeting to order at 3:58 P.M.
- 19-003: Raul Garcia, Chief Appraiser established quorum with Mr. Eduardo Hernandez, Mrs. Cristina Lichtenberger, Mrs. Oralia Perez and Mr. Roberto Elizondo present. Also present was Irma Garcia, Administrative Assistant and Savannah Smith, volunteer with the Duval County Judge's office. Absent was Mrs. Librada Vela. Ms. Maricela Escamilla's appointment to the Board was tabled by the Duval County Commissioners' Court.
- 19-004: Pledge of Allegiance
- 19-005: Public Access: none
- 19-006: A motion was made by Mrs. Cristina Lichtenberger for Mr. Eduardo Hernandez to remain as Board Chairman and seconded by Mrs. Oralia Perez. Motion carried unanimously. Motion was made by Mr. Roberto Elizondo and seconded by Mrs. Cristina Lichtenberger to appoint Mrs. Oralia Perez, Vice-Chairwoman. Motion carried unanimously. A motion was made by Mrs. Oralia Perez and seconded by Mr. Roberto Elizondo to appoint Mrs. Cristina Lichtenberger as secretary. Motion carried unanimously.
- 19-007: A motion to approve the minutes of previous Board Meeting (12/12/18) was made by Mr. Roberto Elizondo and seconded by Mrs. Christina Lichtenberger. Motion carried unanimously.
- 19-008: After discussion by board, led by Mrs. Oralia Perez to pay any future large bills with a check instead of submitting payment with credit card, a motion was made by Mr. Roberto Elizondo and seconded by Mrs. Cristina Lichtenberger to approve December 2018 Bills and Payroll. Motion carried unanimously.
- 19-009: A motion to keep the Appraisal Review Board Members (Emma Falcon, Jose Tomas Garcia, Roy Guerrero and Sylvia Leal) was made by Mr. Roberto Elizondo and seconded by Mrs. Oralia Perez. Motion carried unanimously.
- 19-010: A motion was made by Mrs. Cristina Lichtenberger to appoint Emma Falcon as Appraisal Review Board Chairwoman and Sylvia Leal, secretary. Motion was seconded by Mr. Roberto Elizondo. Motion carried unanimously.
- 19-011: A motion to keep the Ag Advisory Board Members (George Gonzalez, Beto Gonzalez, Luis Serna, Pat Rogers Jr and Juan Rene Hinojosa) was made by Mr. Roberto Elizondo and seconded by Mrs. Cristina Lichtenberger. Motion Carried unanimously.
- 19-012: A motion was made by Mr. Roberto Elizondo to accept the 2019 Holiday Calendar plus any other holidays approved by the Duval County Commissioner's Court. Motion was seconded by Mrs. Oralia Perez. Motion carried unanimously.

- 19-013: Chief Appraiser's Report
A. Appraisal Status – work of discovery and re-inspections are ongoing
B. Staff – 1) Administrative Assistant, Irma Garcia began employment on January 2, 2019
2) Need to hire Administrative/Mapping Clerk
- 19-014: A motion to adjourn the meeting was made by Mr. Roberto Elizondo and seconded by Mrs. Christina Lichtenberger. Motion carried unanimously. Meeting adjourned at 5:04 P.M.

Signed this 10 day of April, 2019


Eduardo Hernandez, Chairman

Cristina Lichtenberger, Secretary